

DOVE VALLEY METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 800-741-3254
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NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Greg L. Armstrong	President	2022/May 2022
Glenn Sandler	Treasurer	2023/May 2023
Deborah A. Noble	Assistant Secretary	2023/May 2023
VACANT		2022/May 2022
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David Solin	Secretary	

DATE: Monday, November 15, 2021

TIME: 1:00 P.M.

PLACE: **Zoom Meeting: The meeting can be joined through the directions below:**

Join Zoom Meeting

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Meeting ID: 546 911 9353

Passcode: 912873

Dial In: 1-253-215-8782

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda and confirm location and manner of meeting and posting of meeting notices.
- C. Review and approve Minutes of the September 20, 2021 Special Meeting (enclosure).
- D. Discuss status of vacancies on the Board of Directors.
- E. Discuss business to be conducted in 2022 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (suggested dates are January 17, March 14, May 16, July 18, September 19 and November 14, 2022) and consider adoption of Resolution No. 2021-11-___; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- F. Discuss §32-1-809, C.R.S., Transparency Notice reporting requirements and mode of eligible elector notification for 2022 (SDA Website).

II. PUBLIC COMMENTS

III. FINANCIAL MATTERS

- A. Ratify approval of payment of claims through the periods ending as follows (enclosures):

Fund	Period Ending Sept. 30, 2021	Period Ending October 31, 2021
General	\$ 60,304.36	\$ 40,494.77
Debt Service	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ 11,159.10
Total Claims	\$ 60,304.36	\$ 51,653.87

- B. Review and accept the unaudited financial statements and schedule of cash position for the period ending September 30, 2021 and the 2021 property tax reconciliation (enclosure).
- C. Consider engagement of Simmons & Wheeler, P.C. to prepare 2021 Audit, in the amount of \$_____ (to be distributed).
- D. Conduct Public Hearing to consider Amendment to 2021 Budget and (if necessary) consider adoption of Resolution to Amend the 2021 Budget and Appropriate Expenditures.
- E. Conduct Public Hearing on the proposed 2022 Budget and consider adoption of Resolution to Adopt the 2022 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____ (enclosures – preliminary AV, draft 2022 Budget, and Resolutions).
- F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
- G. Consider appointment of District Accountant to prepare the 2023 Budget, and set the date of the Budget Hearing as November 14, 2022.
- H. Consider approval of a Master Service Agreement with CliftonLarsonAllen LLP (enclosure).

IV. LEGAL MATTERS

- A. Discuss status of potential exclusion of property owned by BB Living Residential from the District.
- A. Discuss matters related to Dove Valley Regional Park and other projects.
- C. Discuss May 3, 2022 Regular Directors' election regarding new legislative requirements and related expenses for same. Consider adoption of Resolution No. 2021-11-___; Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the Designated Election Official ("DEO"), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 25, 2022. Discuss the need for ballot issues and/or questions.

V. OPERATIONAL / MAINTENANCE MATTERS

- A. Discuss and consider authorizing the District to pay the premiums for professional liability coverage for Edge Consulting Services, LLC, relating to those services provided pursuant to the Service Agreement for Consulting and Advocacy Services between the District and Edge Consulting Services, LLC.

VI. CAPITAL PROJECTS MATTERS

- A. Review and discuss Solara Designs Report (to be distributed).
- B. Discuss status of Lighting Project for South Fairplay Street, East Mineral Avenue, and East Otero Avenue.

VII. OTHER MATTERS

VIII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2021.**

Additional Enclosure:

- Notice of rate increase from Special District Management Services, Inc.