

DOVE VALLEY METROPOLITAN DISTRICT

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Lakewood, Colorado 80228-1898
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dovevalleydistrict.com

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:

Greg L. Armstrong

VACANT

VACANT

VACANT

VACANT

Office:

Term/Expiration:

2025/May 2025

2023/May 2023

2023/May 2023

2025/May 2023

2025/May 2023

Secretary

DATE: Monday, November 14, 2022

TIME: 1:00 P.M.

PLACE: This meeting will be held via Zoom without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:

Join Zoom Meeting

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Meeting ID: 546 911 9353

Passcode: 912873

Dial In: 1-253-215-8782

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Discuss results of the cancelled of May 3, 2022 Regular Directors' Election (enclosure).
- C. Consider appointment of Officers:
 President _____
 Secretary _____
- D. Approve Agenda and confirm location of meeting and posting of meeting notices.
- E. Public Comments.
- F. Acknowledge resignations of Glenn Sandler and Deborah Noble from the Board of Directors, effective May 19, 2022.
- G. Acknowledge resignation of David Solin as Secretary to the Board, and consider appointment of Peggy Ripko as Secretary to the Board.
- H. Discuss status of vacancies on the Board of Directors, and consider appointment of eligible elector to fill one of the vacancies on the Board.
- I. Consider appointment of Officers:
 President _____
 Treasurer _____
 Secretary _____
 Assistant Secretary _____
- J. Review and approve Minutes of the January 24, 2022 Special Meeting (enclosure).
- K. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (suggested dates are January __, March __, May __, July __, September __ and November __, 2023) and consider adoption of Resolution No. 2022-11-__; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- L. Discuss §32-1-809, C.R.S., Transparency Notice reporting requirements and mode of eligible elector notification for 2022 (District Website and SDA Website).

II. CITY OF CENTENNIAL MATTERS

III. FINANCIAL MATTERS

- A. Ratify approval of the payment of claims for the period beginning January 1, 2022 through July 1, 2022, in the amount of \$232,240.36 (enclosure).
- B. Review and accept the unaudited financial statements and schedule of cash position for the period ending May 31, 2022, updated as of July 11, 2022 and the 2022 property tax reconciliation (enclosure).

- C. Review of Capital Projects Summary and determine priority of projects based on projected financial obligations (to be distributed).
- D. Review and consider ratification of 2021 Audit filing extension request, approval and filing of the 2021 Audit, and execution of the Representations Letter (enclosure).
- E. Consider engagement of Simmons & Wheeler, P.C. to prepare 2022 Audit, in the amount of \$ _____ (to be distributed).
- F. Conduct Public Hearing to consider Amendment to 2022 Budget and (if necessary) consider adoption of Resolution to Amend the 2022 Budget and Appropriate Expenditures.
- G. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____ (enclosures – preliminary AV, draft 2023 Budget, and Resolutions).
- H. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- I. Review and consider approval of Master Service Agreement and Statements of Work between the District and CliftonLarsonAllen LLP for 2023 Accounting Services (enclosure).
- J. Consider appointment of District Accountant to prepare the 2024 Budget, and set the date of the Budget Hearing as November __, 2023.

IV. LEGAL MATTERS

- A. Discuss status of potential exclusion of property owned by BB Living Residential from the District.
- B. Discuss Fremont Avenue Trail Joint Funding Agreement between the District and Arapahoe County (enclosure).
- C. Discuss May 2, 2023 Regular Directors’ election and consider adoption of Resolution No. 2022-11-_____, Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination forms are due by February 24, 2023. Discuss the need for ballot issues and/or questions.
- D. Discuss vacation of certain easements granted to the Board of County Commissioners of Arapahoe County, Colorado, relative to development within Dove Valley Business Park Master Development Plan at Lots 1-6, Block 1, Dove Valley V, Filing No. 13/

V. OPERATIONAL / MAINTENANCE MATTERS

VI. CAPITAL PROJECTS MATTERS

- A. Review and ratify approval of Change Order No. 2 to the Agreement between the District and Dewberry Engineers, Inc. for completion of Letter of Map Revision, For an increase in the contract amount of \$7,200 (enclosure).
- B. Review and discuss Solara Designs Report (to be distributed).
- C. Discuss status of Lighting Project for South Fairplay Street, East Mineral Avenue, and East Otero Avenue.
- D. Discuss signalization status.
 - 1. Broncos Parkway and Fairplay Street.
 - a. Discuss joint funding matters.
 - 2. Broncos Parkway and Vaughn Court (50% County / 50% District).
 - 3. Potomac and Otero (50% County / 50% District).

VII. OTHER MATTERS

VIII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.**

Additional Enclosure:

- Notice of rate increase from Special District Management Services, Inc.