

## DOVE VALLEY METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 800-741-3254  
Fax: 303-987-2032  
<https://dovevalleydistrict.com>

### **NOTICE OF REGULAR MEETING AND AGENDA**

<b><u>Board of Directors:</u></b>	<b><u>Office:</u></b>	<b><u>Term/Expiration:</u></b>
Greg L. Armstrong	President	2025/May 2025
Kevin Collins	Treasurer	2025/May 2025
Megan Murphy	Assistant Secretary	2027/May 2027
<b>VACANT</b>		2027/May 2025
<b>VACANT</b>		2025/May 2025
David Solin	Secretary	

DATE: Monday, May 20, 2024

TIME: 1:00 P.M.

PLACE: Zoom Meeting: The meeting can be joined through the directions below.

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

**Meeting ID:** 546 911 9353

**Passcode:** 912873

**Dial In:** 1-719-359-4580

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager ([dsolin@sdmsi.com](mailto:dsolin@sdmsi.com) or 303-987-0835) of their specific need(s) before the meeting.*

#### I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Approve Agenda and confirm location and posting of meeting notices.

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C. Public Comments.

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D. Review and approve Minutes of the March 18, 2024 Regular Meeting (enclosure).

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## II. FINANCIAL MATTERS

- A. Ratify approval of payment of claims through the periods ending as follows (enclosures).

Fund	Period Ending Mar. 31, 2024	Period Ending Apr. 30, 2024
General	\$ 64,113.53	\$ 82,125.58
Debt Service	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 64,113.53</b>	<b>\$ 82,125.58</b>

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- B. Financial Advisory Services

1. Discuss status and timeline for initial report.
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- C. Review Capital Projects summary and determine priority of projects based on projected financial obligations (to be distributed).
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1. Adjourn to Executive Session, if necessary, to receive legal advice on specific legal questions and matters regarding negotiations with the City of Centennial and Arapahoe County relating to capital projects, pursuant to Sections 24-4-402(4)(b) and (e), C.R.S.
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## III. LEGAL MATTERS

- A. Discuss status of Intergovernmental Agreement for Dove Creek Trail Project by and among the Southeast Metro Stormwater Authority, the City of Centennial, the District, and the Board of County Commissioners of the County of Arapahoe and discuss related matters.
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1. Discuss status of easement between Cherry Creek Schools and Arapahoe County relative to the Dove Creek Trail.
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- B. Review and consider approval of Intergovernmental Agreement Concerning Funding to Implement Construction of the Fremont Avenue Trail Improvements between the District and the City of Centennial (to be distributed).
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IV. OPERATIONAL/MAINTENANCE MATTERS

- A. Update regarding status of Fremont Avenue Trail easement acquisition.
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1. Discuss and consider approval of Temporary Construction Easement Agreement (Fremont Avenue Trail) between the District and Contact Media LLC (to be distributed).

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2. Discuss status of Temporary Construction Easement Agreement (Fremont Avenue Trail) between the District and Foodworks, Inc. Adjourn to Executive Session, if necessary, to receive legal advice on specific legal questions and matters that may be subject to negotiations, pursuant to Sections 24-4-402(4)(b) and (e), C.R.S.

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- B. Discuss status of construction of the Fremont Avenue Trail and authorize necessary actions in connection therewith.
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- C. Review bid summary and recommendation prepared by Schedio Group LLC relating to the Fremont Avenue Trail Construction Project and consider award of contract for the Fremont Avenue Trail Construction Project (to be distributed).
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- D. Discuss Parker Jordan Metropolitan District involvement in Fremont Avenue Trail – Phase II (enclosure).
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- E. Discuss strategic planning.
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- F. Discuss Website refresh project.
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V. CAPITAL MATTERS

- A. \_\_\_\_\_

VI. OTHER MATTERS

- A. \_\_\_\_\_

VII. ADJOURNMENT **THE NEXT MEETING IS A SPECIAL MEETING SCHEDULED  
FOR JULY 17, 2024 AT 1:00 P.M.**



## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE DOVE VALLEY METROPOLITAN DISTRICT HELD MARCH 18, 2024

A Regular Meeting of the Board of Directors (referred to hereafter as the “Board”) of the Dove Valley Metropolitan District (referred to hereafter as the “District”) was convened on Monday, March 18, 2024 at 1:00 P.M. This District Board Meeting was held via Zoom video/telephone conference. The meeting was open to the public.

#### **ATTENDANCE**

##### **Directors In Attendance Were:**

Greg L. Armstrong  
Megan Murphy  
Kevin Collins

##### **Also In Attendance Were:**

David Solin; Special District Management Services, Inc.

Elisabeth A. Cortese, Esq. and Emily Murphy, Esq.; McGeady Becher P.C.

Nichole Kirkpatrick; CliftonLarsonAllen LLP

Don Casper; Donald E. Casper Consulting Services, Inc.

Kevin Crehan, Solara Designs, Inc.

Chris Fortin; DHM Design Corporation

Tim McCarthy and Austin Murray; Schedio Group LLC (for a portion of the meeting)

#### **ADMINISTRATIVE MATTERS**

**Disclosure of Potential Conflicts of Interest:** Attorney Cortese noted she was in receipt of disclosure of potential conflict of interest statements for Directors Armstrong and Collins and that the statements were filed with the Secretary of State at least seventy-two hours in advance of the meeting. Mr. Solin requested that the Directors review the Agenda for the meeting and advised the Board to disclose any new conflicts of interest with any items scheduled for discussion. No further disclosures were made.

**Meeting Location and Posting of Meeting Notices:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District’s board meeting. The Board determined that the meeting would be held via Zoom video/telephone conference. Mr. Solin reported that notice was duly

## RECORD OF PROCEEDINGS

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posted and that no objections to the video/telephonic manner or location of the meeting or any requests that the video/telephonic manner or location of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Agenda:** Mr. Solin distributed for the Board's review and approval a proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Armstrong, seconded by Director Collins and, upon vote, unanimously carried, the Agenda was approved.

**Public Comments:** There were no public comments.

**Minutes:** The Board reviewed the Minutes of the January 31, 2024 Special Meeting.

Following review and discussion, upon motion duly made by Director Armstrong, seconded by Director Collins and, upon vote, unanimously carried, the Board approved the Minutes of the January 31, 2024 Special Meeting.

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### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Feb. 28, 2024
General	\$ 40,123.99
Debt Service	\$ -0-
Capital Projects	\$ -0-
<b>Total Claims</b>	<b>\$ 40,123.99</b>

Following review and discussion, upon motion duly made by Director Collins, seconded by Director Armstrong and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

### **Financial Advisory Services:**

**Status and Timeline for Initial Report:** Mr. Solin provided an update on the status of the report.

**Capital Projects Summary:** The Board reviewed and discussed the Capital Projects summary and directed revisions to the summary.

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### **LEGAL MATTERS**

**Status of Intergovernmental Agreement for Dove Creek Trail Project:** Mr. Crehan and Attorney Cortese provided an update to the Board on the status of the Intergovernmental Agreement for Dove Creek Trail Project by and among the Southeast

## RECORD OF PROCEEDINGS

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Metro Stormwater Authority, the City of Centennial, the District, and the Board of County Commissioners of the County of Arapahoe (the “Dove Creek Trail IGA”).

Following extensive discussion, upon motion duly made by Director Murphy, seconded by Director Collins and, upon vote, unanimously carried, the Board authorized contributing funds pursuant to the Dove Creek Trail IGA, subject to final legal negotiations regarding maintenance and operations relative to the Dove Creek Trail.

*Potential Easement with Cherry Creek Schools:* Mr. Crehan and Attorney Cortese discussed with the Board a potential easement from Cherry Creek Schools relative to the Dove Creek Trail. No action was taken by the Board.

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### **OPERATIONAL/ MAINTENANCE MATTERS**

**Status of Fremont Avenue Trail Easement Acquisition:** Mr. Crehan and Attorney Cortese provided an update to the Board regarding the status of the Fremont Avenue Trail easement acquisition.

*Temporary Construction Easement Agreement (Fremont Avenue Trail) Between the District and Contact Media LLC:* The Board deferred discussion.

*Status of Revocable License Agreement Between the City of Centennial and the District:* Attorney Murphy provided an update on the status of the Revocable License Agreement between the City of Centennial and the District. No action was taken by the Board.

**Status of Construction of the Fremont Avenue Trail:** The consultants discussed with the Board the status of construction of the Fremont Avenue Trail, including a potential staging area for construction and related requirements to utilize the same. Following extensive discussion, the Board directed the consultants to look for an alternative staging area for construction of the Fremont Avenue Trail.

**Strategic Planning:** The Board deferred discussion.

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### **LEGAL MATTERS (continued)**

**Executive Session:** The Board notified those present that it would need to convene in executive session for the purpose of receiving legal advice on specific legal questions regarding negotiations with the City of Centennial and Arapahoe County relating to capital projects.

Pursuant to Section 24-6-402(4), C.R.S., upon motion duly made by Director Collins, seconded by Director Armstrong, and upon an affirmative vote of at least two-thirds of the quorum present, the Board convened in executive session at 2:13 p.m. for the purpose of receiving legal advice on specific legal questions regarding negotiations with the City of Centennial and Arapahoe County relating to capital projects, as authorized by

## RECORD OF PROCEEDINGS

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Sections 24-6-402(4)(b) and (e), C.R.S. Messrs. Casper and Crehan were invited to join the executive session.

Furthermore, pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S., no record will be kept of those portions of the executive session that, in the opinion of the Board's attorney, constitute privileged attorney-client communication pursuant to Section 24-6-402(4)(b), C.R.S.

The Board reconvened in regular session at 2:52 p.m. No action was taken in the executive session.

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### **CAPITAL MATTERS**

There were no capital matters.

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### **OTHER BUSINESS**

There was no other business.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by, and seconded by and, upon vote, unanimously carried, the meeting was adjourned at 2:53 p.m.

Respectfully submitted,

By \_\_\_\_\_  
Secretary for the Meeting

## **RECORD OF PROCEEDINGS**

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### **Attorney Statement**

#### **REGARDING PRIVILEGED ATTORNEY-CLIENT COMMUNICATION**

Pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S., I attest that, in my capacity as the attorney representing the Dove Valley Metropolitan District, I attended the executive session meeting of the Dove Valley Metropolitan District convened on March 18, 2024, for the purpose of receiving legal advice on specific legal questions regarding negotiations with the City of Centennial and Arapahoe County relating to capital projects, as authorized by Sections 24-6-402(4)(b) and (e), C.R.S. I further attest it is my opinion that all of the executive session discussion constituted a privileged attorney-client communication and based on that opinion, no further record, written or electronic, was kept or required to be kept pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S.

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Elisabeth A. Cortese, Attorney for the District

Date: March 18, 2024

**Dove Valley Metropolitan District**  
**March-24**

Vendor	Invoice #	Date	Due Date	Amount in USD	Expense Account	Account Number
ACWWA	1315 February 2024	2/29/2024	2/29/2024	\$ 210.49	Irrigation	7585-45425-10003
ACWWA	5096 February 2024	2/29/2024	2/29/2024	\$ 1,471.76	Irrigation	7585-45425-10003
CORE Electric Cooperative	23020100February2024	3/11/2024	3/11/2024	\$ 67.48	Street Lights	7703-45425-10001
CORE Electric Cooperative	95404011February2024	3/7/2024	3/7/2024	\$ 54.70	Street Lights	7703-45425-10001
CliftonLarsonAllen LLP	L241126991	3/9/2024	3/9/2024	\$ 6,052.58	Accounting	7000
Diversified Underground Inc.	29291	2/29/2024	2/29/2024	\$ 10,615.00	Utility Locates	7701-45425-10001
Donald E Casper Consulting Services	Seventeen	3/4/2024	3/4/2024	\$ 1,440.00	Project Management	7441-45425-10001
Lotito Brothers, Inc.	28573	3/1/2024	3/1/2024	\$ 17,690.53	Landscaping	7585
McGeady Becher P.C.	138C 01.24	1/31/2024	1/31/2024	\$ 18,033.17	Legal	7460
Parker Electric Inc.	2967	3/4/2024	3/4/2024	\$ 370.00	Street Lights	7703-45425-10001
Parker Electric Inc.	2969	3/4/2024	3/4/2024	\$ 190.00	Street Lights	7703-45425-10001
Parker Electric Inc.	2968	3/4/2024	3/4/2024	\$ 98.00	Street Lights	7703-45425-10001
Schedio Group LLC	231001-2579	3/3/2024	4/2/2024	\$ 932.00	Engineering	7857
Special District Management Services Inc.	02 24	2/29/2024	2/29/2024	\$ 1,549.20	District management	7440
Special District Management Services Inc.	02 24	2/29/2024	2/29/2024	\$ 100.63	Miscellaneous	7480
Utility Notification Center of Colorado	224020436	2/29/2024	2/29/2024	\$ 401.19	Utility Locates	7701-45425-10001
Xcel Energy	4482-1 3.24	3/4/2024	3/4/2024	\$ 668.69	Street Lights	7703-45425-10001
Xcel Energy	8847-9 2.24	2/27/2024	2/27/2024	\$ 172.43	Street Lights	7703-45425-10001
Xcel Energy	9112-5 2.24	2/29/2024	2/29/2024	\$ 13.46	Street Lights	7703-45425-10001
Xcel Energy	5681-9 2.24	2/29/2024	2/29/2024	\$ 3,801.62	Street Lights	7703-45425-10001
Xcel Energy	8809-3 2.24	2/27/2024	2/27/2024	\$ 180.60	Street Lights	7703-45425-10001
				\$ 64,113.53		

Dove Valley Metropolitan District  
March-24

	General	Debt	Capital	Totals
Disbursements	\$ 57,472.30			\$ 57,472.30
				\$ -
ACWWA, CORE and Xcel Energy-received	\$ 6,641.23	\$ -		\$ 6,641.23
Total Disbursements from Checking Acct	\$ 64,113.53	\$0.00	\$ -	\$ 64,113.53

Dove Valley Metropolitan District  
April-24

Vendor	Invoice #	Date	Due Date	Amount in USD	Expense Account	Account Number
ACWWA	5096 March 2024	3/31/2024	3/31/2024	\$ 1,471.76	Irrigation	7585-45425-10003
ACWWA	1315 March 2024	3/31/2024	3/31/2024	\$ 215.75	Irrigation	7585-45425-10003
Arapahoe County Open Spaces	40324	4/3/2024	4/3/2024	\$ 1,311.76	Amortization expense	7880
Kevin Collins	4.18.24 Reimb	4/18/2024	4/18/2024	\$ 20.10	Mileage Reimbursement	6390
CORE Electric Cooperative	23020100March2024	4/8/2024	4/8/2024	\$ 62.38	Street Lights	7703-45425-10001
CORE Electric Cooperative	23019600March2024	4/10/2024	4/10/2024	\$ 242.66	Street Lights	7703-45425-10001
CORE Electric Cooperative	23019600March 2024	3/13/2024	3/13/2024	\$ 291.02	Street Lights	7703-45425-10001
CORE Electric Cooperative	95404011March2024	4/4/2024	4/4/2024	\$ 51.01	Street Lights	7703-45425-10001
CORE Electric Cooperative	0023019000March2024	3/18/2024	3/18/2024	\$ 27.42	Street Lights	7703-45425-10001
Diversified Underground Inc.	29455	3/31/2024	3/31/2024	\$ 17,790.00	Utility Locates	7701-45425-10001
Manhard Consulting	90184	3/13/2024	3/13/2024	\$ 495.00	Fremont Ave. Urban Trail	7850-45425-10002
Manhard Consulting	90183	3/13/2024	3/13/2024	\$ 360.00	Fremont Ave. Urban Trail	7850-45425-10002
McGeady Becher P.C.	138C 2.24	2/29/2024	2/29/2024	\$ 11,712.68	Legal	7460
Parker Electric Inc.	3040	4/3/2024	4/3/2024	\$ 370.00	Street Lights	7703-45425-10001
Parker Electric Inc.	3042	4/3/2024	4/3/2024	\$ 190.00	Street Lights	7703-45425-10001
Parker Electric Inc.	3041	4/3/2024	4/3/2024	\$ 98.00	Street Lights	7703-45425-10001
Parker Jordan Metro District	32024	3/20/2024	3/20/2024	\$ 12,154.91	Landscape Maintenance	7585-45425-10002
Schedio Group LLC	231001-2646	4/1/2024	5/1/2024	\$ 8,203.80	Engineering	7857
Solara Designs	4/1/2024	4/1/2024	4/1/2024	\$ 17,436.40	Project Management	7441-45425-10001
Special District Management Services Inc.	3.24	3/31/2024	3/31/2024	\$ 4,509.30	District management	7440
Special District Management Services Inc.	3.24	3/31/2024	3/31/2024	\$ 28.09	Miscellaneous	7480
Utility Notification Center of Colorado	224030445	3/31/2024	3/31/2024	\$ 309.60	Utility Locates	7701-45425-10001
Xcel Energy	681-9 3.24	4/1/2024	4/1/2024	\$ 3,792.76	Street Lights	7703-45425-10001
Xcel Energy	847-9 3.24	3/27/2024	3/27/2024	\$ 152.19	Street Lights	7703-45425-10001
Xcel Energy	482-1 3.24	3/31/2024	3/31/2024	\$ 574.39	Street Lights	7703-45425-10001
Xcel Energy	809-3 3.24	3/27/2024	3/27/2024	\$ 159.18	Street Lights	7703-45425-10001
Xcel Energy	786-5 3.24	3/11/2024	3/11/2024	\$ 82.18	Street Lights	7703-45425-10001
Xcel Energy	112-5 3.24	3/28/2024	3/28/2024	\$ 13.24	Street Lights	7703-45425-10001

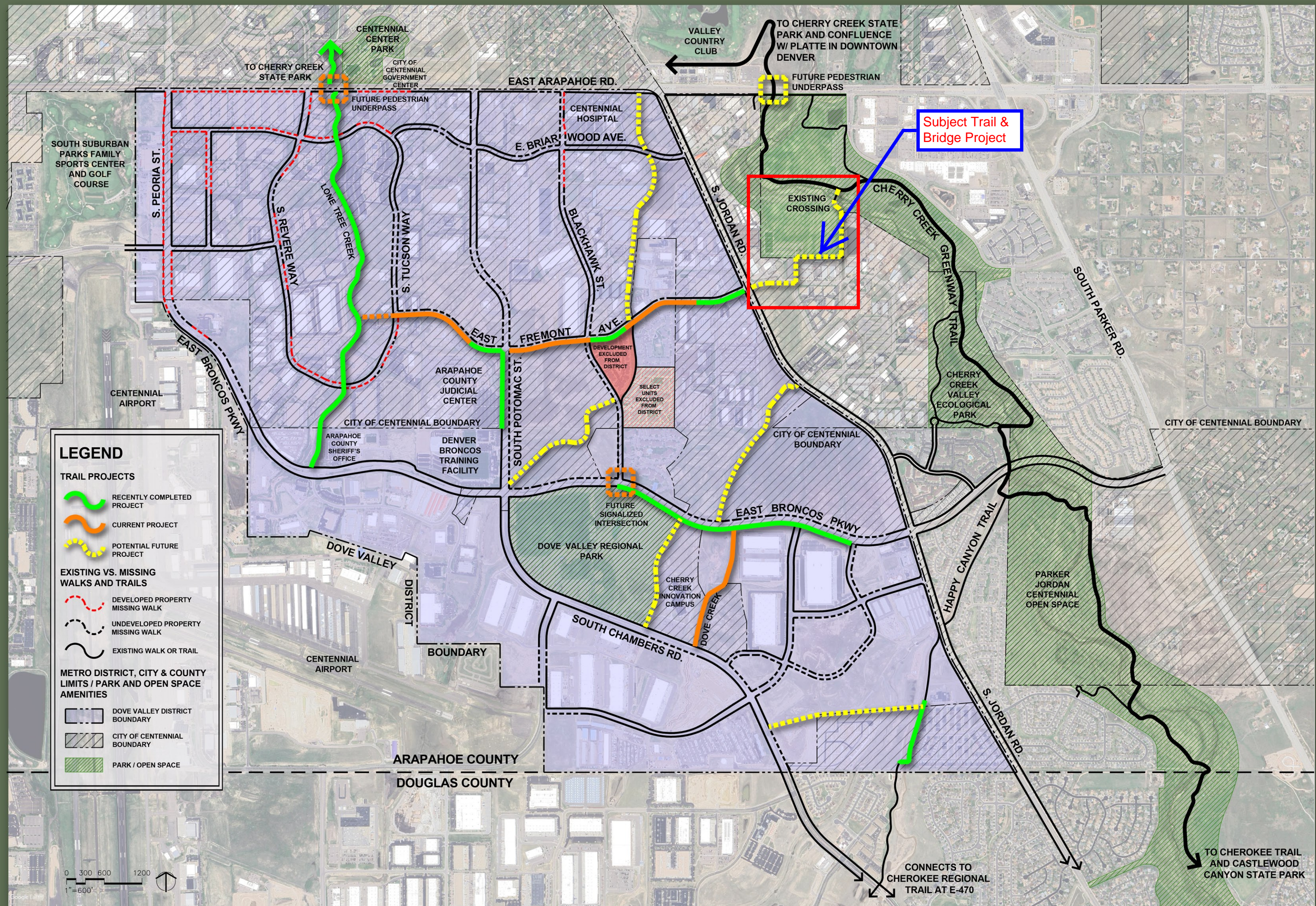
\$ 82,125.58



**Dove Valley Metropolitan District  
April-24**

	<b>General</b>	<b>Debt</b>	<b>Capital</b>	<b>Totals</b>
<b>Disbursements</b>	\$ 74,989.64			\$ 74,989.64
				\$ -
<b>ACWWA, CORE and Xcel Energy-received</b>	\$ 7,135.94	\$ -		\$ 7,135.94
<b>Total Disbursements from Checking Acct</b>	<b>\$ 82,125.58</b>	<b>\$0.00</b>	<b>\$ -</b>	<b>\$ 82,125.58</b>

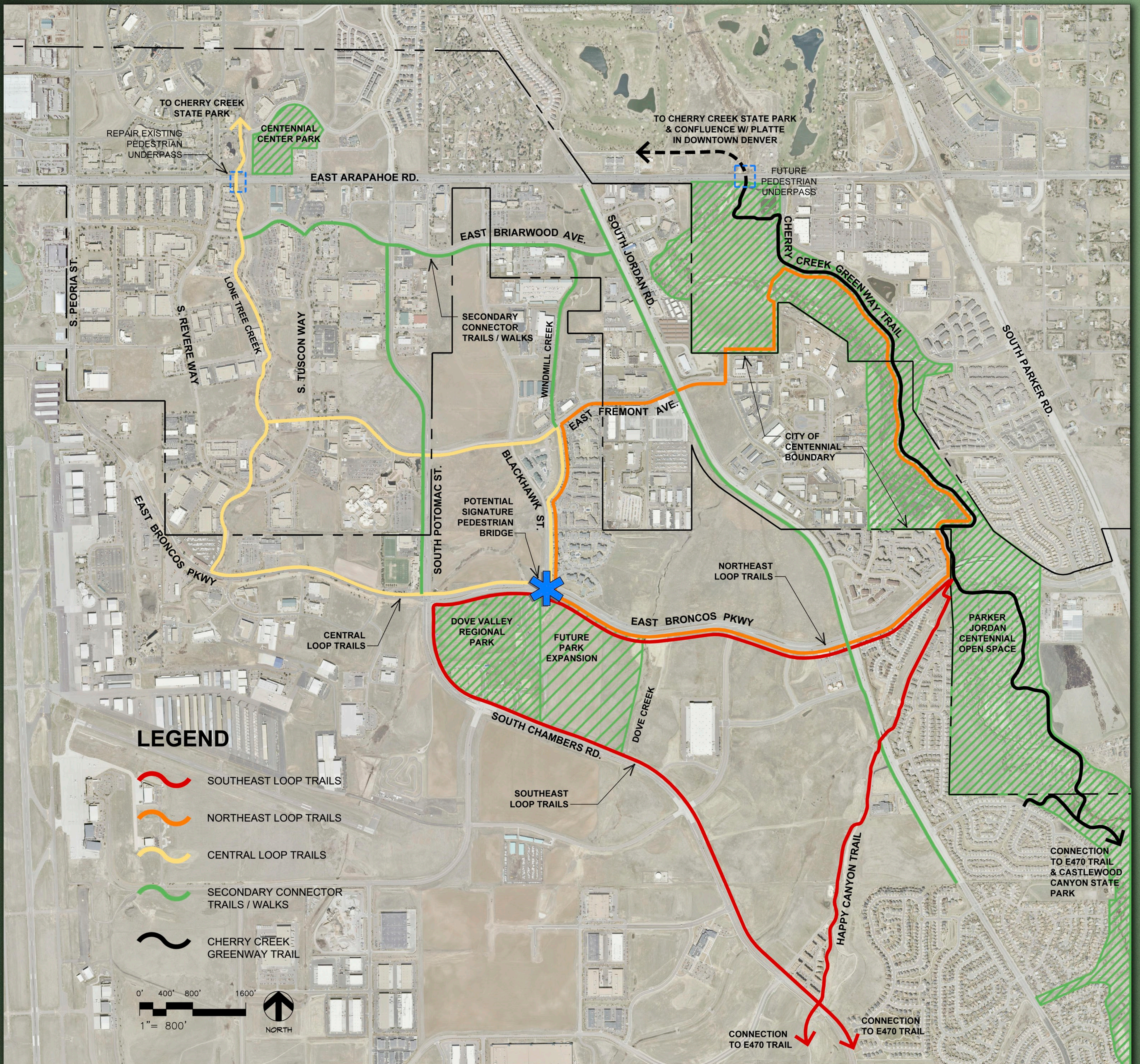




# Dove Valley Trails Initiative

Current Trail Projects February 2024





# Dove Valley Trails Initiative

Overall Trails Network Plan April 30, 2013



**Solara Designs**  
2212 Fenton Street, Edgewater, CO 80214  
(303) 477-2293



Cherry Creek  
Regional Trail

S. Jordan Rd.

**Future Phase 2**

S. Blackhawk St.

E. Fremont Ave.

S. Potomac St.

S. Tucson Way

**Proposed  
Trail Corridor**

Lone Tree Creek

Google Earth

Image Landsat / Copernicus







# Fremont Avenue Trail - Phase II



# Fremont Ave Trail Project - Phase II

Preliminary Project Cost Estimate		
<b>Design / Pre-Construction Phase</b>		
Pre-Design Survey		\$ 20,000.00
Trail Design / Construction Docs		\$ 55,000.00
GESC Plans & Report		\$ 45,000.00
Secure Trail Easements		\$ 15,000.00
Permitting		\$ 10,000.00
<b>Pre-Construction Total</b>		<b>\$ 145,000.00</b>
<b>Project Construction Phase</b>		
8' Concrete Trail		\$ 250,000.00
Concrete Curb & Gutter		\$ 30,000.00
Retaining Wall		\$ 30,000.00
Rail Fence w Wire Mesh		\$ 45,000.00
Contractor Overhead / Fees		\$ 70,000.00
<b>Project Construction Total</b>		<b>\$ 425,000.00</b>
<b>Design &amp; Construction Total</b>		<b>\$ 570,000.00</b>
20% Contingency		\$ 114,000.00
<b>Overall Project Total</b>		<b>\$ 684,000.00</b>

Joint Project Cost Sharing Scenario (50% Match Required)		
<b>Project Partner</b>	<b>Funding %</b>	<b>Contribution</b>
Arapahoe County Open Spaces	50%	\$ 342,000.00
Parker Jordan Metropolitan District	16.7%	\$ 114,000.00
City of Aurora	16.7%	\$ 114,000.00
City of Centennial	16.7%	\$ 114,000.00
<b>Project Funding Total</b>	<b>100%</b>	<b>\$ 684,000.00</b>

# Fremont Avenue Trail - Phase II





# Potential Project Partners

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## **Arapahoe County Open Spaces**

Advises use of Joint Project format through Dove Valley Working Group

## **City of Centennial**

Likely Funding Partner and Project Ally

## **City of Aurora**

Major Property Owner and Potential Funding Partner

## **Colorado Rapids Youth Soccer Club**

Property Owner / Soccer Complex Manager / Securing Pedestrian Bridge

## **Developer at Jordan Road & Fremont Ave.**

Required to Construct 5' Walk at Fremont Ave

# Fremont Avenue Trail - Phase II



# Potential Project Partners

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## **Cherry Creek Basin Water Authority**

Potential Streamside Improvements & Amenities

## **Cherry Creek Stewardship Partners**

Potential Streamside Improvements & Amenities

## **SEMSWA**

Permit Fee Waiver

## **Dove Valley Metropolitan District**

Project Support and Potential Funding Partner

# Fremont Avenue Trail - Phase II



# Joint Project Process

1. Outreach to Potential Project Partners and Other Stakeholders
2. Refine Project Scope and Cost Estimate
3. Seek support through Dove Valley Working Group
4. Prepare Formal Joint Project Application
5. Arapahoe County Open Space (ACOS) Staff Evaluation
6. Open Space & Trails Advisory Board (OSTAB) Review
7. Board of County Commissioners Study Session

Fremont Avenue Trail - Phase II

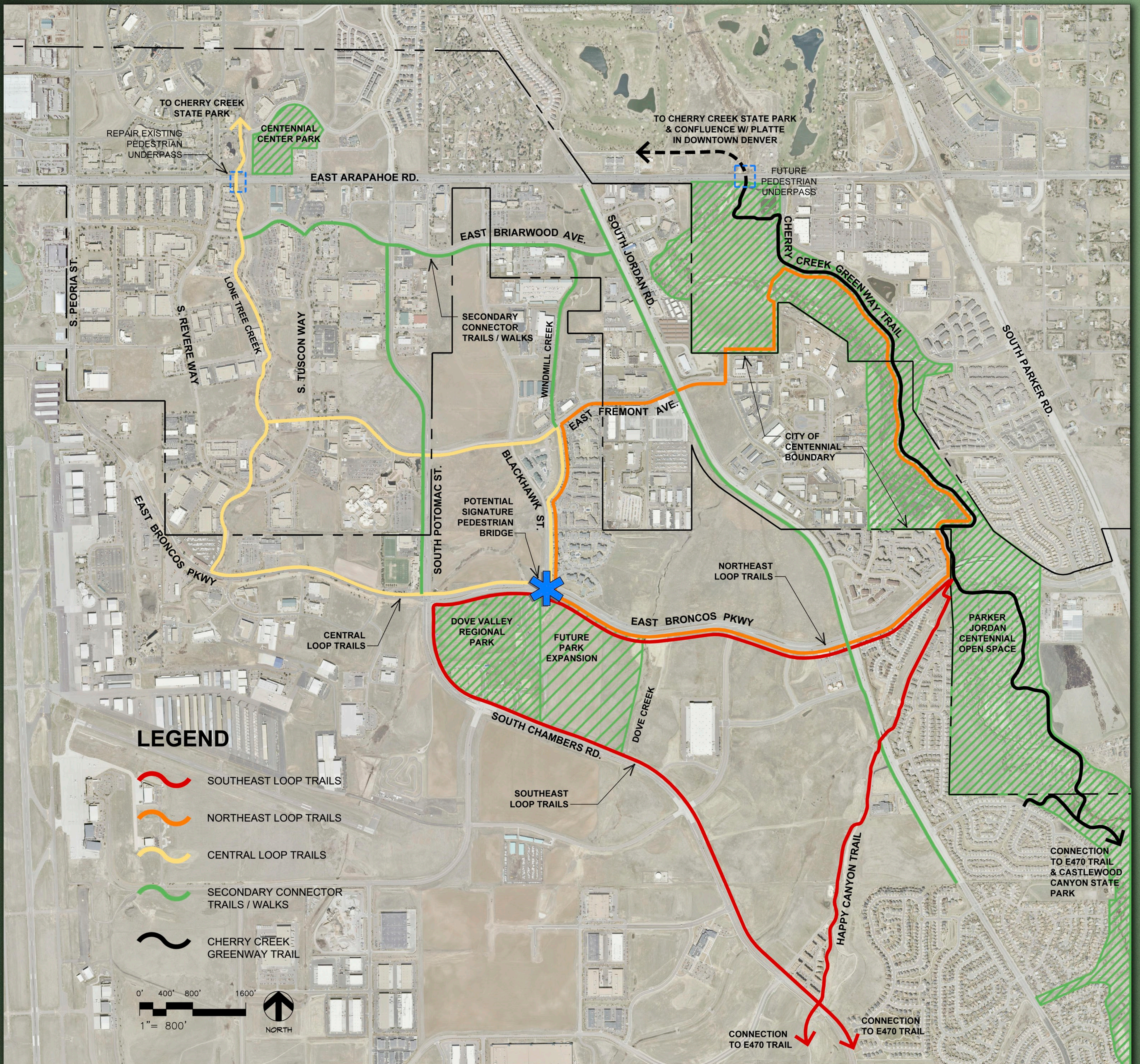


# Project Implementation

1. Project Design, Secure Easements, and Permitting
2. Bidding and Construction
3. Ribbon Cutting & Trail Grand Opening

Fremont Avenue Trail - Phase II





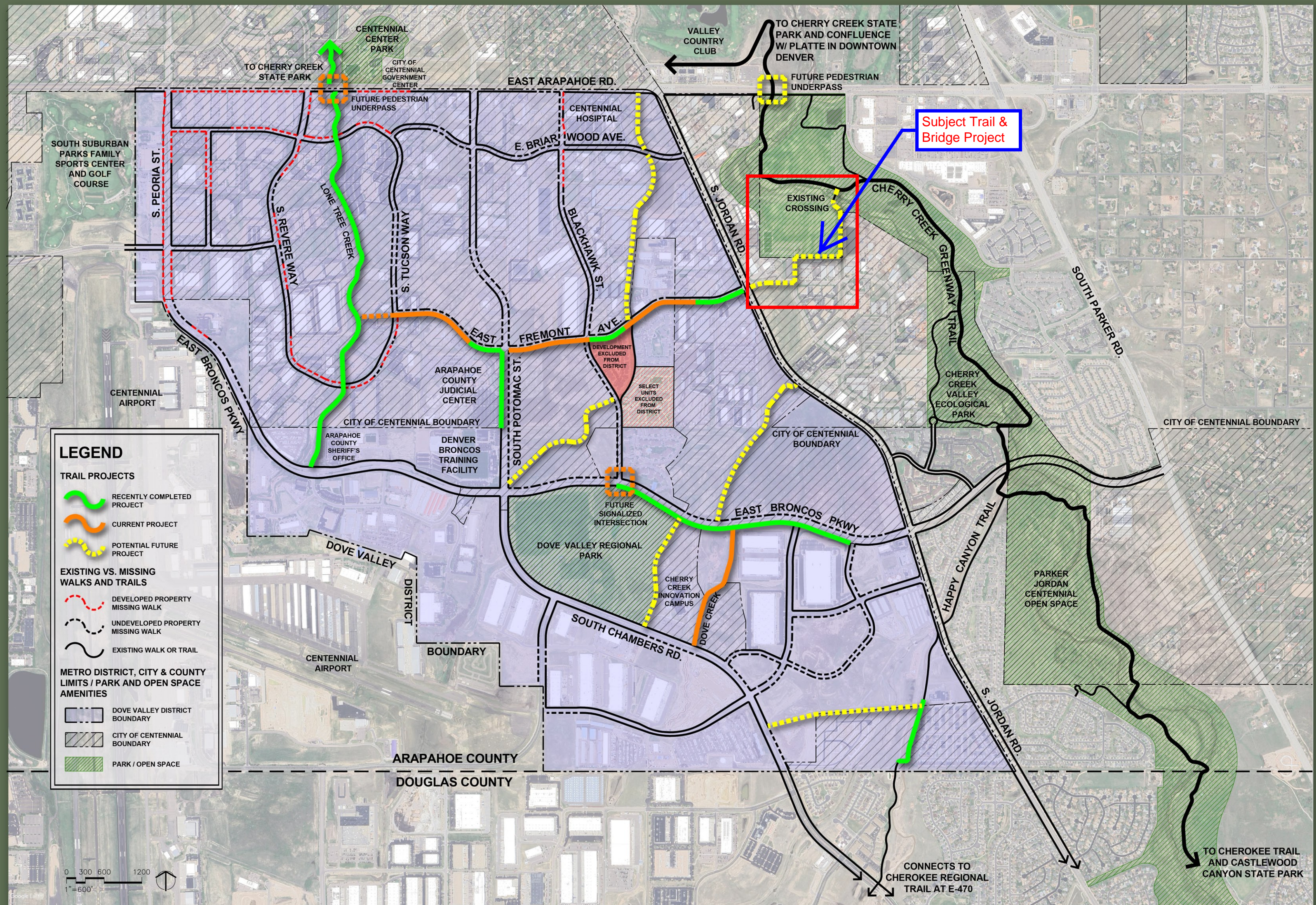
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Current Trail Projects February 2024